

Risk Management, Assessment and Planning Committee

Module III

Instructor's Guide

Length of Session:	1-1¼ Hours
Intended Audience:	Risk Committee members, management staff, others interested in the implementation of risk management
Class Size:	Limited only by room capacity
Training Materials:	<u>Equipment:</u> LCD projector or overhead projector <u>Handouts:</u> Title 17 Regulations 54327.2
Methods:	Power point or overhead presentation; group discussion; review of regional center Risk Management and Mitigation Plan

Course Outline

- I. Welcome and Introductions
- II. Risk Management, Assessment and Planning Committee
 - A. Introduction to Risk Management, Assessment and Planning Committee
 - B. Committee Composition
 - C. Committee Responsibilities: Risk Management and Mitigation Plans
 - D. Special Incident Reporting
 - E. Training and Technical Assistance
 - F. Coordination and Communication with Outside Investigative Agencies
 - G. Review of Special incident Data
 - H. Medical Records and Coroner Reports
 - I. Additional Committee Responsibilities
 - J. Frequency of Meetings
 - K. Suggestions for Documentation
 - L. Benefits of Risk Management, Assessment and Planning Committees

