

Special Incident Reporting

Module IV

Instructor's Guide

Length of Session:	1 to 1.5 hours
Intended Audience:	Regional center staff or vendored service providers
Class Size:	Limited only by room capacity
Training Materials:	Power Point presentation (or transparencies): <i>Special Incident Reporting</i> LCD projector or Overhead projector Flipchart and markers (as desired)
Handouts:	<i>Incident Response Checklist</i> <i>Requirements for Special Incident Reporting by Regional Centers</i> <i>Requirements for Special Incident Reporting by Vendors and Long-Term Health Care Facilities</i>
Methods:	Lecture; instructor guided discussion; interactive

Course Outline

- I. Welcome and Introductions
- II. Special Incident Reporting
- III. Summary and Closing

