

54327.2. Regional Center Risk Management, Assessment and Planning Committee and Risk Management and Mitigation Plans.

- (a) Each regional center shall establish a Risk Management, Assessment and Planning Committee that, at a minimum, includes a representative from the regional center's clinical, quality assurance and training staff.
- (b) The Risk Management, Assessment and Planning Committee shall develop the regional center's Risk Management and Mitigation Plan which shall address, at a minimum:
 - (1) The process and procedures for ensuring accurate and timely handling and reporting of special incidents by regional center staff, vendors, and long-term health care facilities;
 - (2) The provision of training and technical assistance to regional center staff, vendors and long-term health care facility staff and others on the legal obligations of abuse reporting, special incident reporting, risk assessment, developing and implementing an incident prevention plan and proactive accident/safety planning through the individualized program planning process;
 - (3) Coordination and communication with local licensing, protective service and law enforcement agencies relative to investigative actions and findings;
 - (4) A process for reviewing individual and aggregate special incident report data to identify trends and unusual patterns which may require regional center action, and;
 - (5) A process for reviewing medical records and coroner reports, as appropriate, associated with special incidents to ensure that appropriate medical attention was sought and/or given.
- (c) The Risk Management, Assessment and Planning Committee shall:
 - (1) Monitor the regional center's Risk Management and Mitigation Plan to ensure it is being implemented;
 - (2) Annually review the regional center's internal special incident reporting and risk management systems; and
 - (3) Update the Risk Management and Mitigation Plan as necessary.
- (d) The Risk Management, Assessment and Planning Committee shall meet at least semi-annually.

Authority: Section 11152, Government Code. Reference: Sections 4434, 4500, 4501, 4502, 4629, 4648, 4648.1 and 4742, Welfare and Institutions Code.